

Mandate by section 13A(8) responsible person

1. I, in my capacity as the section 13A(8) responsible person of (the employer)

declare that I am personally responsible for the employer's compliance with section 13A of the Pension Funds Act.

2. I realise that I am responsible to make this monthly declaration, as part of the monthly employer contribution statement that must be submitted to the FundsAtWork Umbrella Funds (the Funds):
- all the minimum information required in terms of section 13A of the Pension Funds Act is included on the employer's contribution statement; and
 - the minimum information of all the employees who are eligible to be members of the Funds and whose information is available is included in the contribution statement; and
 - the contribution statement is complete.

3. I authorise this person

to make the monthly section 13A declaration to the Funds on my behalf:

Name

Designation

Cellphone number

Email address

4. I declare that I am fully aware of the fact that even though the function to make the monthly section 13A declaration is delegated, I will remain ultimately responsible and liable for the employer's non-compliance with section 13A of the Pension Funds Act.

5. This mandate will remain in force until:
- I cancel it in writing; and/or
 - such time as I am no longer the responsible person of the employer in terms of section 13A(8) of the Pension Funds Act; and/or
 - the person mandated by me is no longer authorised by the employer to complete and submit their monthly contribution statements to the Funds.

Name

Designation

Email address

Options to sign the form:

1. Print out the form, sign and scan it and send it back via email to momentumcorporateclient@momentum.co.za.
2. Place your scanned signature in the signature block.
 - Store your scanned signature in a safe place on your computer.
 - Select the 'comments' tab from your menu in Adobe.
 - Select the 'add stamp' icon.
 - Select custom stamps.
 - Create custom stamps.
 - You can now browse and upload your signature to save it as a custom stamp under 'sign here' in Adobe.
 - You can now go back to your 'stamps' icon and select 'sign here' and select your saved signature.
 - Place it in the document and save the document.

When you want to print the form to complete by hand you can turn off the field highlights by selecting the "highlight existing fields" on the top right-hand corner of your screen.