

## Debit order form

Policy/Contract numbers 


### Important

Please send us the following documents with this form:

1. A clear copy of the identity document (RSA identity document, both sides of the smart ID card/driver's license or passport) of the premium/contribution payer.
2. We may ask for additional information or documentation if we require more details.

### Contact person for requirements

If we cannot reach this contact person or if this section is not filled in, we will contact the policy holder/investment owner/fund member.

Name and surname

Contact number 

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 Other 

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Email address

### 1: Policyholder/Investment owner/Fund member details

Title 

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 Initials 

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 Previous surnames

Full names

Surname/Name of legal entity

Contact person if legal entity

Gender  Male  Female What language do you prefer?  English  Afrikaans

RSA identity/registration number 

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 Date of birth 

D	D	M	M	Y	Y	Y	Y
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Passport number 

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 RSA ID  Yes  No

Passport country of issue 

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 Passport expiry date 

D	D	M	M	Y	Y	Y	Y
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South African Revenue Service (SARS) income tax reference number 

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Postal address

Postal code 

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Residential address

Postal code 

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Telephone number - work 

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 Cell phone number 

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Email address

How must we communicate with you?  Email  Post

### 2: Premium/Contribution payer details

Is the premium/contribution payer's details already filled in at section 1?  Yes  No

If "no", please fill in the premium/contribution payer's details.

Title 

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 Initials 

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 Previous surnames

Full names

Surname/Name of legal entity

Type of client  Natural person  Sole Proprietor  Company/Close Corporation  Partnership (all natural persons)  Trust  Non-taxable institution

Contact person if legal entity

Gender  Male  Female What language do you prefer?  English  Afrikaans

RSA identity/registration number 

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 Date of birth 

D	D	M	M	Y	Y	Y	Y
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Passport number 

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 RSA ID  Yes  No

Passport country of issue 

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 Passport expiry date 

D	D	M	M	Y	Y	Y	Y
---	---	---	---	---	---	---	---

Policy/Contract numbers																				

Postal address

Postal code

Residential address

Postal code

Telephone number - work  Cell phone number

Email address

How must we communicate with you? Email  Post

### 3: Anti-money laundering provisions

#### 3.1. Nature of business

What is the nature of your business that provides the money you use to sustain yourself on a day to day basis? You may have more than one source of income or wealth. We reserve the right to request proof of source of wealth, if needed.

<input type="checkbox"/> Employed/Self-employed	Nature of business	<input type="text"/>
<input type="checkbox"/> Other	Specify	<input type="text"/>

#### 3.2. Source of funds

The source of funds funding the transaction/investment will not always correspond with the source of income/wealth, e.g. an employed person may sell his/her property and invest the capital gained.

<input type="checkbox"/> Salary/Remuneration	Name of employer	<input type="text"/>
<input type="checkbox"/> Business transaction	Nature of business transaction	<input type="text"/>
<input type="checkbox"/> Investment/Savings/Dividends	Source of capital/savings	<input type="text"/>
	Name of investment company	<input type="text"/>
	Account/contract number where the funds are held	<input type="text"/>
<input type="checkbox"/> Inheritance	Estate late name and relationship	<input type="text"/>
<input type="checkbox"/> Winnings	E.g. Lotto, casino or competition name	<input type="text"/>
<input type="checkbox"/> Other*	Specify	<input type="text"/>

\*E.g. sale of vehicle, sale of property, bonus from employer, dividends received, gift, donation, loan repayment from third party.

#### 3.3. Influential persons

The Financial Intelligence Centre Act (Fica) requires that we know if you are an influential person as explained in the Act. It differentiates between a politically exposed person, domestic prominent influential person, foreign prominent public official and a known close associate or family of domestic prominent influential persons and foreign prominent public officials. More than one of the definitions can apply to the same person. Read the explanations below, indicate which explanations apply to you and give your reason.

<input type="checkbox"/> Politically exposed person	<input type="text"/>
<input type="checkbox"/> Domestic prominent influential person	<input type="text"/>
<input type="checkbox"/> Foreign prominent public official	<input type="text"/>
<input type="checkbox"/> Known close associate	<input type="text"/>
<input type="checkbox"/> Family member	<input type="text"/>

#### Definitions of influential persons

- A Politically exposed person** is someone who is or has been entrusted with prominent public functions, based on a specific political affiliation.
 **Examples:** A head of state, cabinet minister, member of parliament/local/provincial government, senior administrator in government department (financial department/tender processes), senior judge, manager of local municipalities who award tenders, senior and/or influential official, ambassador/high commissioner, senior representative of a religious organisation.
- A Prominent influential person** refers to any individual who is or has in the past been entrusted with prominent functions in a particular country. A South African PIP would be known as a Domestic PIP. A Foreign Prominent Public Official (FPPO) would be someone who holds a Prominent Public Official (PPO) position in a foreign country.
 **Examples:** Premier of a province, member of a foreign royal family, government minister or equivalent senior politician, leader of a political party, high ranking member of the military/police, etc.
- A known close associate** is an individual who is closely connected to a prominent person, either socially or professionally. The term "close associate" is not intended to capture every person who has been associated with a prominent person.
 **Examples:** Known relationships outside the family unit (e.g. girlfriends, boyfriends, mistresses), a prominent member of the same political party, civil organisation, labour or employee union as the prominent person, business partner or associate, especially one who shares (beneficial) ownership of

