momentum

MOMENTUM RETIREMENT ANNUITY FUND

FSCA registration number 12/8/37434
SARS registration number 18/20/4/41584

Postal address: PO Box 7400

Centurion 0046

Physical address: 268 West Avenue

Centurion 0157

Telephone: +27 (0)12 671 8717

Principal Officer: FREDERIK KRUGER

Email: fkruger50@gmail.com

Responsible Officer: DOUW LOTTER by delegation

E-mail Address: <u>DLotter@mmltd.co.za</u>
Telephone Number: +27 (0)12 671 8911

Website: https://www.momentummetropolitan.co.za/en

Information Officer: JEANINE NORDEN

E-mail Address: <u>Jeanine.norden@mmltd.co.za</u>

Telephone Number: +27 (0)12 671 8911

INFORMATION MANUAL

Prepared in terms of Section 51 of the Promotion of Access to Information Act for assistance in requesting information from:

Momentum Retirement Annuity Fund

List of subjects and categories of records to which you could have access to:

- 1. Names of Trustees
- 2. Name of Chairperson
- 3. Fund Rules
- 4. Administration Agreement

These records include, but are not limited to, the records that pertain to the Fund's own affairs.

Procedure to request information:

- 1. Complete Form C (PAIA003E). You can download it here.
- 2. Send the completed form to the address below and mark it for the attention of the Information Officer:

Mr D Lotter c/o Momentum Metropolitan Life Limited

PO Box 7400 Centurion 0046

Or email to: <u>DLotter@mmltd.co.za</u>

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3. The Information Officer will then process your request and inform you of the fees you have to pay (if applicable), and of the different procedures that must be followed to finalise your request.

Note: Access to certain information may be denied on the grounds set out in the Promotion of Access to Information Act.